



ST. GABRIEL'S † SAN GABRIEL
EPISCOPAL CHURCH
ANNUAL REPORT | REPORTE ANNUAL
REVIEWING 2020 | REVISANDO 2020

W A R R A N T

CALL FOR THE 2021 ANNUAL PARISH MEETING

The Annual Parish Meeting of St. Gabriel's Episcopal Church in Leesburg, VA will be held on Sunday, March 21, 2021 at 11:00 A.M. (following a 10:00 a.m. bilingual worship service) via Zoom videoconferencing software due to the restrictions placed upon us as a result of the Covid-19 pandemic.

You are invited to please read the annual reports included herein by the Officers and Organizations, Delegates, Treasurers, custodians of funds and appointed committees before attending the meeting so that we may respond to any inquiries at the meeting..

At that time, members of the parish will be nominated, and the parish will vote for their election to Vestry as of 2021.

To transact any other business which may legally come before this meeting. This will be a bilingual meeting using Zoom to meet the needs of both English and Spanish speakers of the parish.

By order of the Vicar, Wardens and Vestry.

David Gunning, Jr.
Clerk of the Vestry

ST. GABRIEL'S EPISCOPAL CHURCH

2021 ANNUAL MEETING

Sunday, March 21, 2021 – An online Zoom meeting due to the restrictions of the Covid-19 pandemic.

- AGENDA -

1. Call to Order and Opening Prayer

2. **Declaration of Quorum** – In accordance with Canon 11.5 of the Constitutions and Canons of the Diocese of Virginia, all adult communicants in good standing, registered in the church in which they offer to vote, shall be entitled to vote. A majority of the votes cast shall be necessary. No election shall be valid unless the participating qualified votes number at least ten percent of the number of active communicants qualified to vote reported for the previous year. In 2020 there were 37 active pledging units 53 adult individuals are eligible voting members of Saint Gabriel's.

Sacraments: Baptisms – 2; Funerals: 2

3. Approval of the minutes for the 2020 Annual Meeting held on March 1, 2020.

4. Written reports of the Vestry, convention delegate, and clergy:

| | |
|--|--|
| Vicar | The Rev. Daniel Vélez-Rivera |
| Senior Warden | Anne Donohue |
| Jr. Warden/Outreach | Roy Worrall (there is one report contained herein, Outreach) |
| Treasurer | Steve Rice |
| Lay Delegate to Diocesan Convention | Chuck Mitchell |

** Deacon Holly Hanback will provide a verbal report.*

5. **Ministries and Committee Reports:** Church Campus Construction (C4), Capital Campaign and Stewardship, Adult Christian Formation (2 reports), Finance, Hospitality, Marketing and Communications, Music (2 reports), Outreach, Prayer Shawl and Prayer Square Ministry, Social Justice (3 reports).

6. 2021 Proposed Budget

7. Vestry Election

Five vestry members complete their terms as of this Annual Meeting, Roy Worrall, Ivonne Medina, Bob Cusack, Lorena Thompson-Thompson, and Chuck Mitchell. We extend our blessings and heartfelt thanks for their five years of service to Saint Gabriel's!

David Gunning, Jr., Parish Administrator and parish member will continue serving as Vestry Clerk. By virtue of being staff and a member of St. Gabriel's David's has voice but will not have vote.

Five parish members are nominated for open positions on Vestry as of 2021: Rob Buchanan, Eva María Torres Herrera, Carla Rhoads, José Mejía, César Frías.

The Vestry will select the Junior Warden at the next Vestry meeting held on April 21, 2021. The Vestry Members shall continue in office until their successors are elected and qualified. (Canon 11, Section 9, Diocese of Virginia).

8. Vestry Commissioning

Every person elected a Vestry member and renewing their term shall qualify by subscribing the following declaration and promise:

I, _____ do believe the Holy Scriptures of the Old and New Testament to be the Word of God, and to contain all things necessary to salvation; and I do yield my hearty assent and approbation to the doctrines, worship and discipline of The Episcopal Church; and I promise that I will faithfully execute the office of Vestry member of St. Gabriel’s Church, in the Leesburg Region, in the town of Leesburg, and Loudoun County, according to my best knowledge and skill.

COMMISSIONING PRAYER

Vicar The Lord be with you.

People **And also with you.**

Vicar Let us pray.

May the Holy Spirit guide and strengthen you, that in this, and in all things, you may do God’s will in the service of the kingdom of his Christ.

People **Amen.**

Vicar In the name of this congregation, I commission you to the work of Vestry Member, and pledge you our prayers, encouragement, and support.

Almighty God, look with favor upon these people who are committed to follow Christ and to serve in his name. Give them courage, patience, and vision; and strengthen them in their Christian vocation of witness to the world, and of service to others; through Jesus Christ our Lord.

People **Amen.**

9. Thanksgiving to Vestry Members whose term concludes as of this meeting.

10. Closing Prayer Blessing and Adjournment

MINUTES OF THE SAINT GABRIEL'S ANNUAL MEETING

MARCH 1, 2020

12:08 – Father Daniel called the meeting to order. The Warrant was read. There was an opening prayer.

12:11 – A quorum was Declared with 25 members present.

The minutes from the 2019 Annual Meeting were moved to be accepted by Mike Denzin, seconded by Janet Taliaferro, and passed with a unanimous vote.

12:13 – Parker Gallagher was designated the Secretary Pro Temp to record minutes of this Annual Meeting.

12:14 – Fr. Daniel Velez referred the members to review the written reports that were distributed in the Annual Report.

12:17 – The C4 committee did a presentation of the work they have been doing in preparation for building Saint Gabriel's future home on the land that will be donated by the Harris family. Next steps include interviewing architecture firms.

12:45 – There was discussion, including of a capital campaign. Potential sources could include regional support, diocesan support, corporations, and other grants. All potential sources are being identified to be pursued.

12:51 – The Treasurer's report (pages 12-15) was reviewed. The parish ended the year +\$724.05, income over expenses. Due primarily to grants ending/not being submitted, the revenues were lower than originally budgeted, but expenses were also under budget to match the revenues. A suggestion was offered to add a date for in-giving and targeted budgeting to pledges to help with income.

13:02 – The 2020 budget was presented. One change is that discretionary funds will be managed (tracked) separately – they are currently run through the operating account.

13:06 – The budget was reviewed and discussed. It projects a potential \$15,000 deficit. The options for how it might be handled included ongoing expense management, seeking outside support, or using the existing cash reserves. Mike Denzin moved the Treasurer's report be accepted; Chuck Mitchell seconded and it was so voted.

13:11 – The outgoing Treasurer Jennifer Smith, was thanked for her dedicated 5 years of service on both the Vestry and as Treasurer!

13:12 – Nominations for elections to Vestry: Steve Rice and Karen Ballesteros both spoke about their time at Saint Gabriel's and what draws them to St. G's.

13:18 – Chuck Mitchell moved, and Anne Denzin seconded, to close and accept the nominations for the Vestry. The slate was elected unanimously.

13:20 – The vestry was commissioned by the Vestry Members reading of the Commissioning Statement on page 2 of the Annual Report Agenda, and with the Commissioning prayer.

13:23 – Fr. Daniel offered the closing prayer.

13:24 – The motion to close Annual Meeting was offered by Amanda Queen, seconded by Jennifer Smith, and so voted. There were no objections.

Respectfully submitted,

T. Parker Gallagher, Annual Meeting Secretary Pro Temp

VICAR'S REPORT

THE REV. DANIEL VÉLEZ RIVERA

The sacrament of Holy Orders to the Priesthood was conferred to me on January 6, 2007. On that day, the bishop asked me to promise before the people of God to enter into a Holy Covenant with God and follow a new way of life as follows:

“You are called to work as a pastor, priest, and teacher, together with your bishop and fellow presbyters, and to take your share in the councils of the Church. As a priest, it will be your task to proclaim by word and deed the Gospel of Jesus Christ, and to fashion your life in accordance with its precepts. You are to love and serve the people among whom you work, caring alike for young and old, strong and weak, rich and poor. You are to preach, to declare God’s forgiveness to penitent sinners, to pronounce God’s blessing, to share in the administration of Holy Baptism and in the celebration of the mysteries of Christ’s Body and Blood, and to perform the other ministrations entrusted to you. In all that you do, you are to nourish Christ’s people from the riches of his grace and strengthen them to glorify God in this life and in the life to come.” (BCP, pg. 531).

I agreed to make these promises, believing I could fulfill them with God’s help. In the past fourteen years as an ordained priest, I have done everything in my power to do so. Then Covid happened. As of March 2020, my ordained ministry radically changed for the better. I was invited to roll up my sleeves and serve. Catholic Charities of the Archdiocese of Arlington asked me to assist them in disbursing approximately \$125,000 in Covid related emergency rental funds in Loudoun County to people with financial need regardless of faith, sexual orientation, marital status, ethnicity, political affiliation, physical/mental ability, or legal status.

I instinctively said yes to the invitation, not really knowing what I was getting myself into, but I said yes. Somewhere deep inside I may have known that I was responding to the vows I made in 2007 to proclaim by deed the Gospel of Jesus Christ, to love and serve the people among me without discrimination or judgement. I didn’t know however, that I would hear so many personal stories from strangers, or that I would help bridge the distance people felt to God or help heal their brokenness due to the church’s judgment or apply some healing balm on the physical or mental wounds due to the pandemic. I didn’t know that I would be more blessed by the words given to me than any blessing I could ever give. I didn’t know that I would anoint a dead soul in Peru using Zoom technology, or that St. Gabriel’s would be in the position to offer catechism for the Baptismal and Eucharistic sacraments of nine kids between the ages of 6-12 via social media. In March of 2020 who ever imagined that we would go from offering 18 in-person services to 84 virtual Sunday services or that we would offer 227 weekday daily offices, or that the adult formation group would expand from books to movies, or that the prayer shawl ministry would become the prayer shawl - prayer square - knitted hats ministry? Who knew that I would sign 528 checks totaling more than \$595,000 in rental assistance? Who knew that St. Gabrielites and many people served by the Alleluia~Aleluya food ministry and rental assistance would get to “know us” better through virtual Zumba, reproductive health forums, First Aid classes, and more? Who knew? God knew!

I’ve never felt more of a priest than in this past year. Why? Because as a Christian, as a person, and as the shepherd of this flock I believe that we are living more deliberately into our mission than ever before...to encounter God, build meaningful relationships, and make a difference in the world. Everyone, in their own way, has unknowingly helped me fulfill my ordination vows, because without the ‘people of God’ in the equation there is no mission, no ministry and no covenant. When I felt overwhelmed by the work at hand to help others, especially with the needs of people seeking help with their basic needs, Jesus

took me by the hand (again) and provided volunteers to lighten the load, hear the stories, and fulfill the mission at hand on behalf of those that we, as a faith community, are called to serve - what a blessing!

An unexpected outcome of Covid is that St. Gabriel's has become part of a broad and trusted network of providers whose mission is to help the poor and the marginalized with their basic needs. Trust is equated with our name and with our presence among many families who didn't know us before Covid - because we make things happen with the help of the Spirit. With this trust comes the responsibility to continue serving, as I vowed to do with your help and with God's help, upon becoming a priest.

I thank God for giving me the opportunity to love and serve you and the world around us in mysterious and unexpected ways. Despite the devastation of Covid-19, we are a stronger body of Christ, because we stand taller as we reach out for the hand of Christ. Thank you for allowing me to serve you and our community.

Peace,

A handwritten signature in cursive script that reads "Fr. Daniel +". The signature is written in dark ink and is positioned to the left of the typed name below it.

The Rev. Daniel Vélez Rivera
Vicar

SENIOR WARDEN'S REPORT

ANNE DONOHUE

Dear Brothers and Sisters,

Well, it's been a long and strange year. At last year's annual meeting, I don't think any of us imagined we would go this long without seeing each other and worshipping together in person. The Covid-19 pandemic has profoundly affected us all, in ways large and small, that we will continue to feel for years. A lot of bad news and events have come out of the last year for our community, our country, and our world, but there have been some bright spots too.

More than ever, the awfulness of the past year has made me grateful for all of the blessings in my life, especially my husband, my children, and the St. Gabriel - San Gabriel community. It's been an unexpected blessing to spend more time with my family, even though it is often stressful too. I've been grateful for the time I have been able to spend with friends, and for the technological advances that allow us to keep in touch.

Since I joined St. Gabriel - San Gabriel in 2015, I have been proud of our parish and the work that we do. I have been especially proud to be a member of our community over the past year because of how we have been "walking the walk" and living the Word. Under the guidance of our inspirational faith leaders, our Emergency Rental Assistance ministry has been helping people pay their rent to stay in their homes. Our Alleluia~Aleluya ministry has made food from Loudoun Hunger Relief and other sources (including members of St. Gabriel's, St. David's, St. James, and more) accessible to families without transportation in Loudoun County, and providing toys, coats, and school supplies to kids. Our Prayer Shawl ministry has been sending hats, shawls, and prayer squares to asylum seekers at the border. Educando con Amor's classes to teach ESL, STEM, and literacy have moved online. In addition to our virtual Sunday services, our clergy and parishioners have organized a Christ Walk group, Bible study, book and movie clubs, and daily offices to help meet the spiritual needs of our community. Every day I am moved to witness the love, acceptance, and spirit of service to others that animates our congregation. Despite the limitations on where we can go and what we can do safely, we are continuing to serve people in need, and it has been a great privilege for me to be a part of these efforts. Finally, I am now the Chair of our newly formed Regathering Committee, and we have started working on a plan to allow our parish to worship together, safely, in-person.

More than ever, I am grateful to be a part of the St. Gabriel - San Gabriel community. I am thankful to all of you for continuing to be part of this church and our mission. I am looking forward to seeing how we adapt to continue meeting challenges in the coming year, and to seeing you all again in person soon. Until then, I will continue praying for the safety and well-being of everyone in our parish.

Respectfully submitted,
Anne Donohue
Senior Warden

TREASURER'S REPORT

STEVE RICE

Members and Friends of St/San Gabriel,

Despite the devastation created by the pandemic in 2020 on so many levels of society, St. Gabriel's experienced unexpected positive financial outcomes. At the start of 2020, we dreamed big, and had a parish-and-Vestry-approved budget where we planned to have expenses exceed revenue by \$15,000, 6% of the 2020 projected operating budget. However, we ended the year with revenue exceeding expenses by \$36,281. This was an incredible and unimaginable outcome at the beginning of 2020, a swing (in a positive direction) of over \$50,000.

Here are more details about what happened this year:

In March 2020, after Covid started having an impact locally we stopped in person gatherings, which meant that plate (offertory) income also stopped. As of then we did not have to pay the ~\$2,000/month rent at Belmont Ridge Middle School for the English language service, so that helped alleviate expenses. Like most churches, we applied for the PPP Loan from the Federal Government and received it; and as expected, that loan turned into operating income. The Vestry voted to pay our staff throughout 2020 early on, we believed it was the right thing to do, having the PPP Loan helped cover those salary expenses.

Furthermore, we did not expect our Food Ministry and Rental Assistance Ministry to have a positive financial impact on church finances. In addition to receiving over \$400,000 of funds in 2020 that went directly to people in Loudoun County who needed rental help (a "pass through" of funds), we also received a grant of \$29,913 from Loudoun County toward our operating income for the Vicar's salary; he was the sole paid staff person administering and processing the rental assistance funds.

I also want to thank each person and friend of St/San Gabriel's who have donated extra funds toward Dcn. Holly's and Fr. Daniel's discretionary funds, so much generosity in challenging times! Your contributions have impacted so many families in our congregation and in the community around us.

Finally, Father Daniel, Archdeacon Holly, and DJ all did a tremendous job keeping an eye on expenses in general throughout the year and were quite frugal. Their steady financial discipline made the ups-and-downs of 2020 much more manageable and was a large part of our 2020 outcome.

Looking ahead to 2021, we are starting the year in a very strong financial position. We have brought our Parish Administrator DJ Gunning on as a fulltime employee (he was previously part-time, but working many overtime hours, so we knew the need was there for a fulltime person). We still plan to be frugal in 2021, since it is certain that church expenses will grow significantly as we start the process of building a church in our community; we are ready to grow!

It has been my pleasure serving as Treasurer, and I can't tell you how excited I am for the next few years at St/San Gabriel! We have an amazing future ahead!

Yours faithfully,
Steve Rice,
Treasurer

St Gabriels Episcopal Church
 Analysis of Revenues & Expenses - Year End Report
 January to December 2020

| Accounts | YTD Actual | Budget | Budget/Actual | % of Annual Budget Used |
|--|---------------------|---------------------|----------------------|-------------------------|
| Revenues | | | | |
| Contributions | | | | |
| 400000-1 - Pledges | \$100,997.50 | \$107,000.00 | (\$6,002.50) | 94.39 % |
| 400100-1 - Plate | \$2,030.75 | \$7,000.00 | (\$4,969.25) | 29.01 % |
| 400200-1 - Designated Offerings | \$2,265.00 | \$0.00 | \$2,265.00 | 0.00 % |
| 400300-1 - Non-Pledge Giving | \$11,866.00 | \$15,000.00 | (\$3,134.00) | 79.11 % |
| 400400-1 - Flower Contribution Income | \$0.00 | \$1,000.00 | (\$1,000.00) | 0.00 % |
| 400425-1 - User Contributed E-Giving Fees | \$767.82 | \$0.00 | \$767.82 | 0.00 % |
| 400450-1 - Memorial Gifts | \$1,025.00 | \$0.00 | \$1,025.00 | 0.00 % |
| 400600-1 - Outreach Income | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 400625-1 - Shrine Mont | \$1,550.00 | \$8,500.00 | (\$6,950.00) | 18.24 % |
| 400650-1 - Stop Hunger Now | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 400660-1 - Fundraising | \$400.00 | \$15,000.00 | (\$14,600.00) | 2.67 % |
| 400700-1 - D-Alternative Gift Fair Donations | \$625.00 | \$0.00 | \$625.00 | 0.00 % |
| 400800-1 - Special Offerings | \$9,100.00 | \$500.00 | \$8,600.00 | 1820.00 % |
| Total Contributions | \$130,627.07 | \$154,000.00 | (\$23,372.93) | 84.82 % |
| Outside Support | | | | |
| 401100-1 - Diocese of Virginia | \$75,000.00 | \$75,000.00 | \$0.00 | 100.00 % |
| 401200-1 - Region XIII | \$0.00 | \$4,000.00 | (\$4,000.00) | 0.00 % |
| 401300-1 - Other Outside Support | \$20,000.00 | \$0.00 | \$20,000.00 | 0.00 % |
| 401400-1 - TEC New Episcopal Community Grant | \$0.00 | \$5,000.00 | (\$5,000.00) | 0.00 % |
| 401600-1 - Social Justice / Litrcy Immgn | \$5,335.00 | \$10,000.00 | (\$4,665.00) | 53.35 % |
| 401700-1 - Social Justice / Food | \$500.00 | \$1,000.00 | (\$500.00) | 50.00 % |
| Total Outside Support | \$100,835.00 | \$95,000.00 | \$5,835.00 | 106.14 % |
| Other | | | | |
| 440000-1 - Gain/Loss on Sale of Stock | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 440100-1 - Interest Income - Operating | \$48.21 | \$150.00 | (\$101.79) | 32.14 % |
| 440100-2 - Interest Income - Vicar | \$2.62 | \$0.00 | \$2.62 | 0.00 % |
| 440100-3 - Income Interest - Deacon | \$1.61 | \$0.00 | \$1.61 | 0.00 % |
| 440100-5 - Interest Income - Mission Enterpris | (\$0.01) | \$0.00 | (\$0.01) | 0.00 % |
| 440105-1 - Miscellaneous Income | \$30,032.10 | \$1,800.00 | \$28,232.10 | 1668.45 % |
| 440200-1 - Rebates and Vendor Dividends | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 440201-1 - Cash Reserves | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| Total Other | \$30,084.53 | \$1,950.00 | \$28,134.53 | 1542.80 % |
| Total Revenues | \$261,546.60 | \$250,950.00 | \$10,596.60 | 104.22 % |
| Expenses | | | | |
| Ministerial | | | | |
| Vicar | | | | |
| 500000-1 - Vicar Salary | \$50,643.56 | \$48,798.00 | (\$1,845.56) | 103.78 % |
| 500010-1 - Vicar Housing | \$27,685.92 | \$26,677.00 | (\$1,008.92) | 103.78 % |
| 500020-1 - OtherVicar Benefits | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 500030-1 - Vicar SECA | \$6,583.92 | \$6,344.00 | (\$239.92) | 103.78 % |
| 500050-1 - Vicar Pension | \$11,135.67 | \$13,586.00 | \$2,450.33 | 81.96 % |
| 500055-1 - Vicar 403B Contributions | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 500060-1 - Vicar Health Insurance | \$2,398.20 | \$3,120.00 | \$721.80 | 76.87 % |
| Total Vicar | \$98,447.27 | \$98,525.00 | \$77.73 | 99.92 % |
| Clergy Resources | | | | |
| 500100-1 - Vicar Auto Reimbursement | \$1,736.94 | \$2,600.00 | \$863.06 | 66.81 % |
| 500110-1 - Vicar Continuing Education | \$0.00 | \$100.00 | \$100.00 | 0.00 % |
| 500200-1 - Vicar Discretionary Fund | (\$1,000.00) | \$2,000.00 | \$3,000.00 | 0.00 % |
| 500210-1 - Vicar Entertainment/Meals | \$248.78 | \$500.00 | \$251.22 | 49.76 % |
| 500410-1 - Deacon Mileage/Meals/Meetings | \$441.48 | \$800.00 | \$358.52 | 55.18 % |
| 500510-1 - Deacon Discretionary Fund | (\$500.00) | \$1,000.00 | \$1,500.00 | 0.00 % |
| 501050-1 - Supply Clergy Compensation | \$1,965.00 | \$2,000.00 | \$35.00 | 98.25 % |
| 501120-1 - Supply Musician Compensation | \$0.00 | \$1,975.00 | \$1,975.00 | 0.00 % |
| 501230-1 - Seminarian/Postulant Expenses | \$700.00 | \$1,400.00 | \$700.00 | 50.00 % |
| Total Clergy Resources | \$3,592.20 | \$12,375.00 | \$8,782.80 | 29.03 % |
| Total Ministerial | \$102,039.47 | \$110,900.00 | \$8,860.53 | 92.01 % |

St Gabriels Episcopal Church
 Analysis of Revenues & Expenses - Year End Report
 January to December 2020

| Accounts | YTD Actual | Budget | Budget/Actual | % of Annual Budget Used |
|--|--------------------|--------------------|----------------------|-------------------------|
| Worship & Music | | | | |
| Program Expense | | | | |
| 504100-1 - Adult Ministry | \$240.00 | \$150.00 | (\$90.00) | 160.00 % |
| 504200-1 - Children's Ministry | \$591.33 | \$850.00 | \$258.67 | 69.57 % |
| 504300-1 - Community Life Events & Supplies | \$351.04 | \$1,000.00 | \$648.96 | 35.10 % |
| 504400-1 - Flowers | \$540.63 | \$500.00 | (\$40.63) | 108.13 % |
| 504500-1 - Fundraising | \$0.00 | \$2,000.00 | \$2,000.00 | 0.00 % |
| 504600-1 - Music Supplies | \$423.21 | \$500.00 | \$76.79 | 84.64 % |
| 504650-1 - Shrine Mont | \$0.00 | \$8,500.00 | \$8,500.00 | 0.00 % |
| 504700-1 - Stewardship | \$0.00 | \$100.00 | \$100.00 | 0.00 % |
| 504800-1 - Youth Ministry | \$84.45 | \$500.00 | \$415.55 | 16.89 % |
| 504900-1 - Worship Supplies | \$471.46 | \$750.00 | \$278.54 | 62.86 % |
| Total Program Expense | \$2,702.12 | \$14,850.00 | \$12,147.88 | 18.20 % |
| Facilities | | | | |
| 502401-1 - Trailer Expenses | \$0.00 | \$500.00 | \$500.00 | 0.00 % |
| 503000-1 - Sunday Service Rental | \$11,174.00 | \$23,000.00 | \$11,826.00 | 48.58 % |
| 503300-1 - Other Facility Expenses | \$411.87 | \$200.00 | (\$211.87) | 205.94 % |
| Total Facilities | \$11,585.87 | \$23,700.00 | \$12,114.13 | 48.89 % |
| Congregational Development | | | | |
| 501121-1 - Mission Enterprise Zone Musician | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 501250-1 - Mission Enterprise Zone | \$0.00 | \$5,000.00 | \$5,000.00 | 0.00 % |
| 506000-1 - Pastoral Care | \$36.69 | \$250.00 | \$213.31 | 14.68 % |
| 506100-1 - Congregational Devlpmnt Resources | \$600.00 | \$600.00 | \$0.00 | 100.00 % |
| 509000-1 - Vestry Resources | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| Total Congregational Development | \$636.69 | \$5,850.00 | \$5,213.31 | 10.88 % |
| Total Worship & Music | \$14,924.68 | \$44,400.00 | \$29,475.32 | 33.61 % |
| Administration | | | | |
| Parish Administrator | | | | |
| 502000-1 - Parish Administrator Salary | \$48,038.88 | \$30,754.00 | (\$17,284.88) | 156.20 % |
| 502000-2 - Parish Administrator FICA | \$3,674.97 | \$3,998.02 | \$323.05 | 91.92 % |
| 502000-3 - Parish Administrator Pension | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 502000-4 - Parish Administrator Med/Dent Insur | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| Total Parish Administrator | \$51,713.85 | \$34,752.02 | (\$16,961.83) | 148.81 % |
| Staff Salaries | | | | |
| 501000-1 - 3pm Musician Salary (Carmelo) | \$7,000.00 | \$6,500.00 | (\$500.00) | 107.69 % |
| 501020-1 - 3pm Musician FICA | \$535.50 | \$0.00 | (\$535.50) | 0.00 % |
| 501100-1 - 10am Musician Salary (Anica) | \$7,900.00 | \$8,360.00 | \$460.00 | 94.50 % |
| 501110-1 - 10am Musician FICA | \$604.35 | \$640.00 | \$35.65 | 94.43 % |
| 502001-1 - Bookkeeper Salaries | \$2,180.00 | \$4,860.00 | \$2,680.00 | 44.86 % |
| 502001-2 - Bookkeeper FICA | \$0.00 | \$372.00 | \$372.00 | 0.00 % |
| 502002-1 - Nursery Staff | \$4,482.00 | \$4,648.00 | \$166.00 | 96.43 % |
| 502002-2 - Nursery Staff FICA | \$342.87 | \$352.00 | \$9.13 | 97.41 % |
| 502003-1 - Sunday School Salaries | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 502003-2 - Sunday School FICA | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 502004-1 - Youth Ministry Salaries | \$7,852.50 | \$6,000.00 | (\$1,852.50) | 130.88 % |
| 502004-2 - Youth Ministry FICA | \$600.72 | \$786.00 | \$185.28 | 76.43 % |
| Total Staff Salaries | \$31,497.94 | \$32,518.00 | \$1,020.06 | 96.86 % |
| Office Expenses | | | | |
| 502100-1 - Computer Hardware & Software | \$4,911.40 | \$3,300.00 | (\$1,611.40) | 148.83 % |
| 502101-1 - E-Giving Charges | \$1,365.43 | \$600.00 | (\$765.43) | 227.57 % |
| 502102-1 - Insurance | \$1,240.00 | \$1,100.00 | (\$140.00) | 112.73 % |
| 502103-1 - Office Supplies | \$752.13 | \$1,500.00 | \$747.87 | 50.14 % |
| 502104-1 - Payroll Processing Fees | \$1,000.02 | \$1,300.00 | \$299.98 | 76.92 % |
| 502105-1 - Copier Lease & Maintenance | \$4,189.03 | \$4,000.00 | (\$189.03) | 104.73 % |
| 502106-1 - Postage | \$409.90 | \$200.00 | (\$209.90) | 204.95 % |
| 502107-1 - Printing & Stationery | \$644.93 | \$750.00 | \$105.07 | 85.99 % |
| 502108-1 - Service Charges | \$75.73 | \$150.00 | \$74.27 | 50.49 % |
| 502109-1 - Subscriptions and Dues | \$156.00 | \$150.00 | (\$6.00) | 104.00 % |
| 502110-1 - Telephone & Internet | \$3,321.82 | \$2,000.00 | (\$1,321.82) | 166.09 % |

St Gabriels Episcopal Church
 Analysis of Revenues & Expenses - Year End Report
 January to December 2020

| Accounts | YTD Actual | Budget | Budget/Actual | % of Annual Budget Used |
|---|---------------------|----------------------|-----------------------|-------------------------|
| 502111-1 - Virginia Episcopalian | \$0.00 | \$150.00 | \$150.00 | 0.00 % |
| Total Office Expenses | \$18,066.39 | \$15,200.00 | (\$2,866.39) | 118.86 % |
| Conferences/Staff Development | | | | |
| 502300-1 - Conferences/Staff Development | \$1,510.10 | \$4,000.00 | \$2,489.90 | 37.75 % |
| Total Conferences/Staff Development | \$1,510.10 | \$4,000.00 | \$2,489.90 | 37.75 % |
| Other Expenses | | | | |
| 502400-1 - Administrator & Others Expenses | \$1,030.99 | \$1,600.00 | \$569.01 | 64.44 % |
| Total Other Expenses | \$1,030.99 | \$1,600.00 | \$569.01 | 64.44 % |
| Total Administration | \$103,819.27 | \$88,070.02 | (\$15,749.25) | 117.88 % |
| Communications & Marketing | | | | |
| 502201-1 - Marketing | \$1,939.10 | \$4,000.00 | \$2,060.90 | 48.48 % |
| Total Communications & Marketing | \$1,939.10 | \$4,000.00 | \$2,060.90 | 48.48 % |
| Outreach | | | | |
| 507010-1 - Youth Mission | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 507020-1 - Service, Outreach, and Donations | \$69.22 | \$0.00 | (\$69.22) | 0.00 % |
| 507029-2 - Soc Justice Food | \$0.00 | \$3,000.00 | \$3,000.00 | 0.00 % |
| 507029-3 - Soc Justice Literacy & Immigration | \$2,072.88 | \$10,000.00 | \$7,927.12 | 20.73 % |
| 507030-1 - Diocesan Pledge | \$0.00 | \$5,000.00 | \$5,000.00 | 0.00 % |
| 507031-1 - Disaster Relief | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 507040-1 - Regional Pledge | \$0.00 | \$1,000.00 | \$1,000.00 | 0.00 % |
| 507060-1 - Episcopal Seminaries | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 507065-1 - Shrine Mont Pledge | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| Total Outreach | \$2,142.10 | \$19,000.00 | \$16,857.90 | 11.27 % |
| Total Expenses | \$224,864.62 | \$266,370.02 | \$41,505.40 | 84.42 % |
| | | | | |
| Net Total | \$36,681.98 | (\$15,420.02) | \$52,102.00 | 0.00 % |
| Other Revenues | | | | |
| 400350-1 - Discretionary Fund - Vicar | \$151,735.00 | \$0.00 | \$151,735.00 | 0.00 % |
| 400351-1 - Discretionary Fund - Deacon | \$7,767.50 | \$0.00 | \$7,767.50 | 0.00 % |
| 440300-1 - Revenues in Progress | \$500.00 | \$0.00 | \$500.00 | 0.00 % |
| Total Other Revenues | \$160,002.50 | \$0.00 | \$160,002.50 | 0.00 % |
| Other Expenses | | | | |
| 508000-1 - Capital Purchases | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 508010-1 - Investment Expense | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 508020-1 - Depreciation Expense | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 540200-1 - Vicar Discretionary Expenses | \$135,251.41 | \$0.00 | (\$135,251.41) | 0.00 % |
| 540201-1 - Deacon Discretionary Expenses | \$4,738.73 | \$0.00 | (\$4,738.73) | 0.00 % |
| 540300-1 - Expenses in Progress | (\$75.75) | \$0.00 | \$75.75 | 0.00 % |
| Total Other Expenses | \$139,914.39 | \$0.00 | (\$139,914.39) | 0.00 % |
| | | | | |
| Net Operating Total | \$56,770.09 | (\$15,420.02) | \$72,190.11 | 0.00 % |

ST. GABRIEL'S BUDGET: FISCAL YEAR 2021

REVENUES

Contributions

| | |
|---|--------------|
| 400000-1 - Pledges | \$120,000.00 |
| 400100-1 - Plate | \$2,500.00 |
| 400300-1 - Non-Pledge Giving | \$12,000.00 |
| 400400-1 - Flower Contribution Income | \$600.00 |
| 400425-1 - User Contributed E-Giving Fees | \$600.00 |
| 400625-1 - Shrine Mont | \$1,500.00 |
| 400660-1 - Fundraising | \$7,500.00 |
| 400800-1 - Special Offerings | \$7,000.00 |

Total Contributions **\$151,700.00**

Outside Support

| | |
|--|-------------|
| 401100-1 - Diocese of Virginia | \$65,000.00 |
| 401300-1 - Other Outside Support | \$5,000.00 |
| 401600-1 - Social Justice / Litrcy Immgrtn | \$4,000.00 |
| 401700-1 - Social Justice / Food | \$2,000.00 |

Total Outside Support **\$76,000.00**

Other

| | |
|--|-------------|
| 440100-1 - Interest Income - Operating | \$150.00 |
| 440105-1 - Miscellaneous Income | \$49,460.00 |

Total Other **\$49,610.00**

TOTAL REVENUES **\$277,310.00**

EXPENSES

Ministerial

Vicar

| | |
|-----------------------------------|-------------|
| 500000-1 - Vicar Salary | \$49,285.98 |
| 500010-1 - Vicar Housing | \$26,943.77 |
| 500030-1 - Vicar SECA | \$6,456.46 |
| 500050-1 - Vicar Pension | \$13,721.36 |
| 500060-1 - Vicar Health Insurance | \$3,120.00 |

Total Vicar **\$99,527.57**

Clergy Resources

| | |
|--|------------|
| 500100-1 - Vicar Auto Reimbursement | \$3,000.00 |
| 500110-1 - Vicar Continuing Education | \$100.00 |
| 500200-1 - Vicar Discretionary Fund | \$500.00 |
| 500210-1 - Vicar Entertainment/Meals | \$300.00 |
| 500410-1 - Deacon Mileage/Meals/Meetings | \$800.00 |
| 500510-1 - Deacon Discretionary Fund | \$500.00 |
| 501050-1 - Supply Clergy Compensation | \$2,000.00 |
| 501120-1 - Supply Musician Compensation | \$500.00 |

Total Clergy Resources **\$7,700.00**

Total Ministerial **\$107,227.57**

Worship & Music

Program Expense

| | |
|---|------------|
| 504100-1 - Adult Ministry | \$300.00 |
| 504200-1 - Children's Ministry | \$900.00 |
| 504300-1 - Community Life Events & Supplies | \$250.00 |
| 504400-1 - Flowers | \$600.00 |
| 504500-1 - Fundraising | \$3,000.00 |
| 504600-1 - Music Supplies | \$600.00 |
| 504650-1 - Shrine Mont | \$1,500.00 |
| 504700-1 - Stewardship | \$50.00 |
| 504800-1 - Youth Ministry | \$500.00 |
| 504900-1 - Worship Supplies | \$500.00 |

Total Program Expense **\$8,200.00**

| | |
|--|---------------------|
| Facilities | |
| 502401-1 - Trailer Expenses | \$500.00 |
| 503000-1 - Sunday Service Rental | \$8,500.00 |
| 503300-1 - Other Facility Expenses | \$250.00 |
| Total Facilities | \$9,250.00 |
| Congregational Development | |
| 506000-1 - Pastoral Care | \$1,250.00 |
| 506100-1 - Congregational Devlpmnt Resources | \$600.00 |
| 509000-1 - Vestry Resources | \$500.00 |
| Total Congregational Development | \$2,350.00 |
| Total Worship & Music | \$19,800.00 |
| Administration | |
| Parish Administrator | |
| 502000-1 - Parish Administrator Salary | \$45,760.00 |
| 502000-2 - Parish Administrator FICA | \$3,500.00 |
| 502000-4 - Parish Administrator Med/Dent Insur | \$10,440.00 |
| Total Parish Administrator | \$59,700.00 |
| Staff Salaries | |
| 501000-1 - 3pm Musician Salary (Carmelo) | \$6,500.00 |
| 501020-1 - 3pm Musician FICA | \$550.00 |
| 501100-1 - 10am Musician Salary (Anica) | \$8,360.00 |
| 501110-1 - 10am Musician FICA | \$640.00 |
| 502001-1 - Bookkeeper Salaries | \$3,000.00 |
| 502002-1 - Nursery Staff | \$4,648.00 |
| 502002-2 - Nursery Staff FICA | \$352.00 |
| 502004-1 - Youth Ministry Salaries | \$7,000.00 |
| 502004-2 - Youth Ministry FICA | \$835.00 |
| Total Staff Salaries | \$31,885.00 |
| Office Expenses | |
| 502100-1 - Computer Hardware & Software | \$6,000.00 |
| 502101-1 - E-Giving Charges | \$1,800.00 |
| 502102-1 - Insurance | \$1,300.00 |
| 502103-1 - Office Supplies | \$800.00 |
| 502104-1 - Payroll Processing Fees | \$1,000.00 |
| 502105-1 - Copier Lease & Maintenance | \$4,300.00 |
| 502106-1 - Postage | \$600.00 |
| 502107-1 - Printing & Stationery | \$1,000.00 |
| 502108-1 - Service Charges | \$150.00 |
| 502109-1 - Subscriptions and Dues | \$200.00 |
| 502110-1 - Telephone & Internet | \$3,700.00 |
| Total Office Expenses | \$20,850.00 |
| Conferences/Staff Development | |
| 502300-1 - Conferences/Staff Development | \$1,500.00 |
| Total Conferences/Staff Development | \$1,500.00 |
| Other Expenses | |
| 502400-1 - Administrator & Others Expenses | \$1,600.00 |
| Total Other Expenses | \$1,600.00 |
| Total Administration | \$115,535.00 |
| Communications & Marketing | |
| 502201-1 - Marketing | \$3,000.00 |
| Total Communications & Marketing | \$3,000.00 |
| Outreach | |
| 507029-2 - Soc Justice Food | \$1,000.00 |
| 507029-3 - Soc Justice Literacy & Immigration | \$2,500.00 |
| 507030-1 - Diocesan Pledge | \$5,500.00 |
| 507040-1 - Regional Pledge | \$1,408.00 |
| 507065-1 - Shrine Mont Pledge | \$1,000.00 |
| Total Outreach | \$11,408.00 |
| TOTAL EXPENSES | \$256,970.57 |
| NET TOTAL | \$20,339.43 |

MINISTRY REPORTS

CHURCH CAMPUS CONSTRUCTION COMMITTEE

Parker Gallagher, Bob Cusack

At the last annual meeting, the C4 committee presented the process it was using to interview architecture firms. We narrowed the list to two finalists, and conducted interviews on the land. The committee chose BRW-Architects as its first choice, with Kerns as a backup.

Three issues impacted moving forward. BRW's process includes structured meetings to engage with the community in a series of iterative design processes. Restrictions on gatherings from COVID would have compromised full engagement with the entire congregation. Second, the donor of the land had to change developers, which extended the timeline for his project. Lastly, the Diocese is seeking information about the financial plans for our project. Those plans will be a part of the Diocesan approvals which will be required for Saint Gabriel's to proceed. Meetings are being planned with the Diocese to inform them of the Capital Campaign Committee's approach and progress.

CAPITAL CAMPAIGN AND STEWARDSHIP

Janet Taliaferro

The Capital Campaign Committee began regular meetings in April. My thanks for the good work of Father Daniel, Carla Rhoads, and John Jacobs. John came on the committee when we lost our dear Jeff Knowlton last summer. John is a St. Gabrielle from Ashby Ponds with an extensive background in planned giving. Father's enthusiasm, Carla's good sense and John's expertise along with my fund-raising background gave the committee a broad range of experience.

The Diocese was most helpful in providing a list of fund-raising consultants who have worked in churches in Virginia and elsewhere. Seven firms responded to our initial inquiry and we narrowed the choice to two after interviewing each of the seven. The committee divided the responsibility of contacting these firm's references and we chose Richie Musser of Kirby-Smith Associates.

Richie has already been a huge help and we haven't even started yet. Each of you will get to know him when he begins parish interviews and I believe you will find him delightful, knowledgeable, and easy to work with.

My deepest thanks to my hard-working committee. We are ready to go once the illusive deed is in Father's hands.

If I may ask you indulgence, I would like to append my Stewardship Report to this one. In this most difficult of years, we raised 96% of our goal and the generosity of friends outside the parish enabled us to end the year solidly in the black.

THANK YOU for your financial commitment in a year that has been hard for so many. You made this possible. May God bless your generous hearts.

ADULT CHRISTIAN FORMATION

Jennifer Smith

During the pandemic, we have tried several different things to try and meet people where they are and stay connected virtually:

Book Club: While we continued Book club through most of 2020, we expanded it to include Movie Club. In Book Club, we chose a book and met to discuss the readings, and with Movie Club we did the same. In 2020, in response to the national discussion around race relations following the George Floyd murder, we focused the movie club films that inspired conversation around race in America. We watched a movie each week and met virtually to discuss it.

As we began 2021, we continued watching movies bimonthly, this time focusing on different aspects of faith, starting with *The Shack*. For Book Club, we started this year with readings from the original "Book", with weekly Bible Study. Discussions included exploring God's will for one's life. We took a break for Lent from Bible study and used the book, *Christ Walk*, which we used last year as Lenten practice also.

Adult formation takes many forms at St. Gabriel's as we explore different things that may speak to different people. We have discovered a way to study, pray, learn, and staying connected during the pandemic, and I look forward to continuing to share life together in 2021.

ADULT CHRISTIAN FORMATION: PRAYING THE ROSARY

María Quintanilla Zea

"The year when time stopped"

I want to start this reflection by naming what we are all experiencing: An Invisible War.

A war that keeps us physically separated, that prevents us from hugging, from showing our affection, and preventing us from gathering in the house of God with our sisters and brothers in faith every Sunday at 3pm.

At the beginning of this time of uncertainty our religious customs and traditions went topsy turvy, a shocking change for all of us. But Father Daniel did not stop, he continued his evangelization and gathering us, adapting to our new reality. Technology has played a critical role in this time, especially for me because he gave me the great responsibility to lead the community in prayer every Friday as we prayed the Rosary.

I received this responsibility with joy! At first it was complicated, I was nervous, but with Father Daniel's guidance I gained more experience and felt comfortable. It is an honor for me to help sustain the prayer life of our community. The Holy Rosary is familiar to us and it gave us something familiar to embrace during the pandemic. Leading the prayers has been one of the most enriching experiences of my life because I am a voice of prayer for people with sick relatives, leading prayers for those who lost a relative, and of course thanking God when someone shared the good news of a relative who miraculously recovered.

It was also important for me to witness our brothers and sisters connect from different parts of the world. I felt that we were having an effect and fulfilling our Christian duty of spreading the message of God. The participants and I have a sense of inner peace in our hearts after our prayer time.

I want to end by expressing my gratitude to Father Daniel for this generous opportunity and to share my desire to continue supporting our faith community in this small way, prayer is beautiful work. I offer you my blessings with God's grace, his son Jesus, and the power of the Holy Spirit.

FINANCE COMMITTEE

Steve Rice

This year we created the St./San Gabriel Finance Committee. Considering that our financial needs will become more complicated as we look to build a church building, it made sense to assemble a group to build a financial strategy for our future. The committee will promote fiscal responsibility and will consult with other committees like the Church Campus Construction Committee (C4) and the Capital Campaign Committee.

It should be noted that the Finance Committee is accountable to the Vestry, and cannot act on financial matters without the Vestry's prior approval. The committee will build a sound multi-year fiscal plan as our expenses and income grow. The members of the Committee are Bob Cusack, Eileen Shaffer, Parker Gallagher (non-voting member), Steve Rice (Treasurer & Chair), and Fr. Daniel (Ex-Officio).

HOSPITALITY COMMITTEE

Anne Donohue, Sue Schweitzer

The hospitality committee has been on hiatus over the past year due to the pandemic. The committee is not active right now, but we have nevertheless seen and been inspired by how our parish continues to support each other.

Although we are not worshipping or gathering in person, members of our community continue to suffer the hardships of death, illnesses, and surgeries. Informally and not as part of any organized effort, several parishioners have been bringing food, helping with rides, and safely visiting our brothers and sisters in need. We look forward to getting back to God's work this year!

MARKETING & COMMUNICATIONS

Chuck Mitchell

This year's emphasis rapidly became surviving the pandemic, adapting to ever-changing circumstances, meeting health, spiritual and financial crises in our parish and the larger community, while planning for the future.

Our Direct Mail postal marketing to newcomers initiated in 2020 has been suspended. Direct advertising placements have been negligible although we did place one print ad in the Loudoun Times-Mirror to inform the community about the online Feast of Guadalupe in December.

Fr. Daniel's work as a liaison and conduit of charitable funds for shelter via rental assistance and Dcn. Holly's creation and leadership in setting up the Alleluia~Aleluya food delivery ministry have been our principal outreach and presence efforts in the community. Both our clerics have literally performed miracles in directing the energies of St. Gabriel's/San Gabriel to be the hands and feet of Christ to the less fortunate among us.

These efforts have received much newsworthy coverage and positive public relations placements in area media, and even though we cannot yet regather in person, St. Gabriel's has reached new friends from other states and countries through the Zoom services.

MUSIC: ENGLISH MUSIC MINISTRY

Peter Schweitzer

With the challenge to carry forward our worship in new ways, I have been surprised and delighted that our congregation has worked to include music in our worship so well! Our process is necessarily more complicated than it was when we were at worship in person. I play and record accompaniment for the songs using my digital piano, then upload the recordings so that Dj Gunning and Anica Lee can reach them, along with sheet music if we have that available.

Dj is coordinating the assembly of the music: Anica first adds her voice, by listening to the accompaniment and recording her singing. She then uploads her audio, and Dj blends her voice with my piano to form a practice track to be used by our choir members. Each of them records as Anica did, but they have both the piano and Anica's voice to guide them. At last, Dj blends all of the voices with the accompaniment to make a finished audio file that we can use in the service. This is difficult, but I believe it is working well, by the grace of God!

My deepest thanks go to all of our music people for their devotion and service. Love to all!

MUSIC: HISPANIC MUSIC MINISTRY

Carmelo Saavedra

Greetings, my name is Carmelo Saavedra, director of the Spanish-language music ministry of our Church. It has been practically a year since this pandemic hit and it has been an educational process for all as we've adapted our Christian lives, our family lives, and our work lives. Because we are a wonderful part of God's creation God always shows us how to be creative and adaptable.

It has been a challenge for me because the personal interaction is so important in the church choral experience: warmups, singing, practicing, praying with song and living the message is essential and part of the community experience. Also having to adapt to the choir member standing next to you, from a choral perspective, is essential in a group. Well, we didn't have each other physical present, but we adapted!

We evolved from singing in a live duet back in March, to recording music, lyrics and voices on our cellphones and mixing everything to create the choral experience we now have from the safety of our homes. The choir and musicians have been meeting virtually each week and via chat to keep in communication.

We continue to learn, and I thank God for the opportunity to be part of this adventure. Amen!

OUTREACH

Roy Worrall

Due to COVID restrictions our operations in the Outreach Ministry were challenged this year. "Normal" events we participated in such as the Annual Shrove Tuesday pancake supper and maintenance on the land at the Chapel in the Woods did not occur. However, our church through Deacon Holly and various volunteers created the Alleluia~Aleluya Ministry, a distribution of food for people without transportation in the County.

This ministry involved our church members, we partnered with St. David's and volunteers from other churches were also invited to partner in this ministry. They learned where the greatest food needs were for people who couldn't access pantries. Some volunteers picked up food supplies from Loudoun Hunger Relief and many people supplemented the food with donations that were distributed to the family's doorsteps.

We are currently looking at new areas to expand in 2021 such as Habitat for Humanity and re-establishing our support to the homeless shelter to include feeding the residents of that facility more than once a year.

PRAYER SHAWL MINISTRY

Carla Rhoads

In 2020 the St. Gabriel's Prayer Shawl Ministry adapted to the of COVID-19 pandemic by holding twice monthly Zoom meetings and Sunday virtual Blessings of our many prayer shawls, baptismal blankets, hats and pocket prayer squares.

Our knit, crochet and sewing creations have continued to support friends and family members in need of comfort and prayer. We have supplied prayer squares to the Alleluia~Aleluya food ministry for local families in need during this time of uncertainty. We continue to send our creations to the Borderland Ministry where many of our immigrant brothers and sisters are waiting at the border for asylum into the United States.

This ministry is supported by St. Gabriel members and nonmembers who have donated their time, treasure and talent to make this a vital, thriving ministry. Blessings and thank-you to all!

SOCIAL JUSTICE: EDUCANDO CON AMOR

Eva María Torres Herrera

2020 has been a year of transformation in *Educando con Amor* and in the lives of all the volunteers and participants through St Gabriel's ministry of community education. Listening to Deacon Holly's sermon on March 7, 2021 made me restructure the report that I would present to the you. The past year has been one of reinventing ourselves and reaffirming that God and the Virgin Mary always watch over us and care for our wellbeing.

When the pandemic began, what worried me was the health and wellbeing of the children we serve and their families and that they would have sufficient food during the pandemic. Thanks to the Alleluia~Aleluya Ministry, many families from the congregation, from the Educando con Amor family and in Loudoun County were watched over and cared for. We knew that it was important to continue giving children a routine, so we continued providing weekly classes the same day we did in person gatherings (Friday afternoons) even though the Zoom platform was new to us.

The Virtual Classes of Educando con Amor begin at the end of March 2020 to the present. A Covid-19 forum for children and their parents was provided by Dr. Elena Hernández Ramón (Director of Pre-Medical Program at the Office of Intramural Training & Education, National Institutes of Health), our volunteer science program coordinator. The following educational programs were offered: ongoing STEM programming, Brain Gymnastics, 10-week like skills program on Emotional Intelligence for children (learn to express emotional effects of the quarantine); 10-week Math Course with parents; and a Family Nutrition class provided by Maria Flores from the Virginia Cooperative Extension Organization.

We are grateful to our community partner INMED Partnerships for Children for facilitating the location and for technological resources. Some of the more recent offerings with Inmed include family First Aid classes, CPR, Zumba, Computer classes for Adults, English classes, reproductive health workshop, referrals for diapers, and more.

In gratitude to all our volunteers including Araceli Martinez, Liz Villaseñor, Dr. Elena Hernandez, Jan Carlo, Daniel, Julianie, Melani, Sam, Rosa Tobar, Father Daniel Velez, Diácona Holly Hanback, Jennifer Smith, Paula Callaghan, and all the parents who trust us with their kids.

In conclusion, I return to Deacon Holly's sermon that affirmed our education with love, with open hearts, with trust in God, and because we are empowered to say "Yes" and breaking down the barriers of "cannot". We do what we can for the community we love and serve..

SOCIAL JUSTICE: EQOLS

Sarah Ali

Summary of Programs pre-pandemic:

- ESL classes five days a week at three sites - Leesburg Apartments (formerly the Fields), ADAMS Islamic Center, and Leesburg United Methodist Church.
- ParentVUE Fiesta - training on how to use ParentVUE along with complimentary dinner and crafts for kids so parents could focus.
- Citizenship Class
- STEM computer skills class for children/youth

When the pandemic struck, these programs abruptly came to a halt. After several months of extended wishful thinking that the virus would dissipate, and only knowing Zoom as a sound a car makes when it goes fast, we gradually shifted to virtual programming. We also had over 10 laptops for our STEM classes sitting in a closet, and our tech guru Steve Rice, redeployed them to people in the community.

In July we started our programs up virtually with a free online ESL class in partnership with Loudoun County Public Library. In the Fall we added an ESL class with ADAMS Islamic Center, and also held a citizenship class. We are now experimenting with a drop-in ESL class on Sunday afternoons. The challenge is to find an optimal format - duration, number of participants - and create an effective virtual environment in which students can enjoy learning English in front of others. I still feel awkward in Zoom and continue to be amazed and impressed by how our students go out of their comfort zone to practice communicating in a language that is not native to them. They are an inspiration to me.

Many thanks to Eva Maria Torres, Anne Donahue, Erin Rice, Conor, Rice, Sabrina Rice, Steve Rice, Paula Callaghan, and other parishioners who volunteered their time to teach.

SOCIAL JUSTICE: COMMUNITY EDUCATION

Paula Callaghan

On Wednesday March 11, 2020 my phone rang at home, it was an LCPS recorded announcement that schools would be canceled through the end of the week. The beginning of the pandemic! I went to my boys' room and woke them up exclaiming, "Niños, no tienen escuela, está cancelada hasta el viernes" - "Boys, there is no school, it is cancelled until Friday" They woke up, looked at me and went back to sleep! No big deal, right?!

As the weeks went by, things became less certain and scarier. We had more questions than answers. Ask the experts, what experts? This was all new to everyone and the government wasn't listening to the experts. My family became fixated with our food needs and we also began thinking about our finances given the uncertainties of a pandemic. I would never have thought I'd experience this sort of thing in my lifetime, my grandparents talked about this sort of thing when we were kids, but in our lifetime? Never!

In the meantime, at one of my jobs as the Eligibility Coordinator and Outreach Specialist at the Loudoun Free Clinic, the phone was ringing off the hook. I became what is not referred to as a front-line worker. People were calling and stopping in to ask for our help because relatives, friends, and neighbors were getting sick. Between March and December our client base increased by 485 new patients. I was working 14 hours days at times on the four days of the week that the clinic is open.

When our Church shut down, people were calling me for information, including Fr. Daniel. I am one of the public health resources for the community. Many of our new patients came from St. Gabriel's, Educando con Amor, New Virginia Majority, and my former connections as a parent liaison at the Loudoun County Public Schools. While at work I would be thinking about the longer-term needs of our Church family. I called over 120 families from church and Educando con Amor to provide information and resources: where to pick up food, where school buses were dropping of school materials, where to get tested, and more. My professional vocation on behalf of the community and my church ministry all blended together.

The work was exhausting. Initially we were able to provide COVID19 testing thru the Loudoun Medical Group for free for many of our patients. A big moment of success. I started to create Power Point presentations on Public Health Education with some tips from our priest to keep families engaged in the process and inform them about the virus. In addition to Covid I helped provide resources and information about mental health in the community, financial management, how to navigate the public school system during a pandemic, and more - nobody else was providing this information in Spanish!

I am grateful for the hard work of my partners at Educando con Amor (Eva María Torres), the Virginia New Majority (Isamar Ortega), LCPS (Deacon Holly), Inmed Partnerships for Children (Jennifer Smith), the All Dulles Area Muslim Society (Priscilla Martínez), and San Gabriel. All of these are members and friends of our congregation!

I was hired by INMED last summer as a Community Education consultant to help develop virtual and in-person programming for children and adults. I am grateful for all the connections through my church and for being able to share the Good News.

DELEGATE TO DIOCESAN CONVENTION'S REPORT

CHUCK MITCHELL

For the first time in 226 years, the Convention of the Episcopal Diocese of Virginia gathered not in person, but online. More than 450 delegates attended the November 14, 2020, Convention via Zoom. The Convention was broadcast simultaneously in Spanish and Korean allowing our Spanish- and Korean-speaking delegates to participate more fully.

Delegates to Convention have several responsibilities including the election of leaders to governing bodies, passing a budget for the upcoming year, and voting on any resolutions that come before the Convention. I attended as voting lay delegate for St. Gabriel's; Deacon Holly and Fr. Daniel attended as our clerical delegates. The Diocesan Staff had done an excellent job of setting up the procedures for electronic tallying of votes, saving immense time, and for the protocols for individual comments on the matters under discussion.

Highlights of the Proceedings were:

Elections for Clergy and Lay Delegates to the Standing Committee

Clergy Delegates

- The Rev. Laura Minnich Lockey, James Madison University Campus Ministry
- The Rev. B. Cayce Ramey, All Saints Sharon Chapel, Alexandria

Lay Delegates

- Jessica Atkinson, St. George's, Fredericksburg
- Margaret Arnette Woody, St. Thomas, Richmond

Budget

The Convention delegates considered a budget presented by the Executive Board which reflected cuts necessary to balance the budget anticipating receipts of approximately 15% less giving by parishes to the Diocese. The budget featured increased funding for the work of race and reconciliation but also numerous cuts in virtually all other areas due to anticipated reduced giving to the Diocese. Budget amendments were proposed to restore funding for campus ministries to be funded by a hardship waiver of giving to The Episcopal Church. After an extended discussion the Convention declined to approve the budget and thereby referred the budget back to the Executive Board. There will be a follow-up Special Convention, again via Zoom, on Saturday, April 24, 2021, to finalize the budget.

Resourcing God's Mission

The Task Force on Resourcing God's Mission in the Diocese of Virginia addressed the gap between opportunities and funding of God's mission by naming the patterns of giving in our diocese while comparing those patterns to other dioceses exploring ways to increase giving. Ultimately the task force sought to determine and implement the practices that will help our diocese better utilize our giving plan to support our shared ministries.

The new giving plan would ask all congregations to commit to a covenant of giving that dedicates 10% of pledge and plate income to the ministry of the Diocese of Virginia. A 3-year phase-in period may be needed and the task force believes that most congregations could easily adopt the giving plan.

Resolutions and Other Actions of Convention

Delegates to Convention passed the following resolutions:

R-1 Updating Rules to Assure Fairness In Virtual Church Governance Meetings

R-1 will create a task force to review diocesan canons, rules of order, and administrative practices and recommend changes as needed to help address issues of equitable access for all people to online church

governance meetings. These issues include internet accessibility, cost, digital training, accommodations for hearing impaired, and translation into other languages. The task force will report recommendations to the 227th Annual Convention.

R-2 Stipendiary Clergy Parental Leave Equity

The proposed resolution calls on the Diocese of Virginia to recommend as a guideline that vestries provide parental leave of eight weeks with full compensation for full-time parochial and diocesan clergy and lay employees with full compensation based on their employment status, within one year of the birth or adoption of a child. After several amendments were discussed and the level of complexity requiring further study became evident, the proposed resolution was tabled for further consideration at the next Convention.

R-3 Resolution to Authorize an Election of a Bishop Diocesan

R-3 authorizes the Diocese to commence a process to elect the next Bishop Diocesan. It authorizes the Standing Committee to appoint Search and Transition Committees. The dates for the election and consecration of the next Bishop Diocesan will be set by the Standing Committee in consultation with the Office of the Presiding Bishop. Bishop Goff said in her Pastoral Address that the Diocese anticipates an election and consecration some time in 2022, depending upon the schedule of the Presiding Bishop. Until that time, Bishop Goff will continue to serve as the Ecclesiastical Authority of the Diocese.

Amendments to the Diocesan Constitution and Canons

C-1 The Convention passed C-1 on first reading. C-1 is an amendment to the Constitution to confirm that the official name of the Diocese is the Diocese of Virginia. This constitutes the second reading.

C-2 The Convention passed a canonical amendment to expand the membership of the diocesan Executive Board to include three at-large members (lay or clerical) appointed by the Bishop. The Canons previously provided for geographical diversity on the Executive Board, but there are other important kinds of diversity that have not always been represented, including diversity of race, ethnicity, cultural background, gender, age, parish size, skillsets, professional expertise, and work status. With this option of appointed members, the bishop could draw on the strengths and richness of talent within the Diocese, while also tailoring the appointments to the needs and tasks anticipated for the coming year.

Highlights of Bishop Goff's Pastoral Address

- In her pastoral address, the Rt. Rev. Susan Goff, Bishop Suffragan and Ecclesiastical Authority, illuminated the impact of the COVID-19 pandemic on church life and diocesan ministry this year.
- The Bishop's office directed all of its energies into providing support and resources to clergy and vestries as they worked to lead congregations through the dual pandemics of COVID and nationwide racial crisis.
- "We have not abandoned the four priorities we named last year," said Bishop Goff. The four priorities remain: healing across differences; resourcing God's mission, care of God's creation and evangelism.
- On a personal note, Bishop Goff announced that she is now cancer free. The Bishop was diagnosed with breast cancer in February and underwent surgery, months of chemotherapy and radiation. She said she felt blessed to have been able to work full-time through the course of treatment.
- The full video of Bishop Goff's Pastoral Address is available in English, Spanish and Korean on the Diocese website.

Respectfully submitted,
Chuck Mitchell

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